



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

****REVISED 03-14-2017**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: March 8, 2017

SUBJECT: JEFFERSON COUNTY Meetings – Week of March 13, 2017

March 13, 2017 Monday	UW Extension Education Committee *Drainage Board (Agenda Added)	8:30 a.m. 9:30 a.m.	UW Extension 864 Collins, Rm 12, Jefferson Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
March 14, 2017 Tuesday	Human Services Board Infrastructure Committee County Board	8:30 a.m. 6:15 p.m. 7:00 p.m.	Workforce Development 874 Collins Rd, Rm 103, Jefferson Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
March 15, 2017 Wednesday	Land and Water Conservation Committee Parks Committee (Canceled)	8:00 a.m. 8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
March 16, 2017 Thursday	**HOME Consortium Board (Canceled) Planning and Zoning Committee – Public Hearing	9:00 a.m. 7:00 p.m.	Waukesha Administrative Building 515 W. Moreland Blvd, Rm 355/59 Waukesha Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
March 17, 2017 Friday	No Scheduled County Meetings		
March 18, 2017 Saturday	Lake Ripley Management District	9:00 a.m.	Oakland Town Hall N4450 CTH A, Cambridge
March 19, 2017 Sunday	No Scheduled County Meetings		



University Extension Education Committee Agenda
Jefferson County
864 Collins Road, Room 12
Jefferson WI 53549

DATE: Monday, March 13, 2017

TIME: 8:30 a.m.

Committee Members: Glen Borland Gregg Patrick
 Peter Hartz John Kannard
 Lloyd Zastrow

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda (for possible rearrangement)
5. Approval of University Extension Education Committee minutes from February 13, 2017
6. Communications
7. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
8. Update, Discussion and Input on the nEXT Generation Models
9. Update on Jefferson County Farm Technology Days (July 2019)
10. Review of 2017 Departmental Budget
11. Convene into closed session pursuant to Section 19.85(1)(c), Wis. Stats., Considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to review annual accomplishment reports of employees (affirmative roll call vote required)
12. Reconvene into open session pursuant to Section 19.85(2), Wis. Stats., for consideration and possible action regarding items discussed in closed session. (affirmative roll call vote required)
13. Discussion to Identify Future Agenda Topics
14. Adjourn
 - Next Scheduled Meeting: Monday, April 10, 2017

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

“Enriching people with knowledge, perspective, skills and aspirations. “University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

JEFFERSON COUNTY FARM DRAINAGE BOARD DRAIN 36
Jefferson County Courthouse
311 S. Center Avenue, Room 203
Jefferson, WI 53549

March 13, 2017
9:30 A.M.

AGENDA

1. Call meeting to order
2. Review file search report/stop work orders and discuss Landowners' Meeting for Drains 36 and 14-B
3. Review Jefferson County Highway Department request for culvert replacement, Hwy Q, Drain 32
4. Review Ixonia Town Board resurfacing of Gopher Hill Road, possible culvert replacement or repair, Drain 36
5. Discuss inspection of Drain 32
6. Pay bills
7. Motion to adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Human Services Board Agenda - Jefferson County
Jefferson County Workforce Development Center, 874 Collins Road, Room 103
Jefferson, WI 53549

Date: Tuesday, March 14, 2017 Time: 8:30 a.m.

Committee Members:

Mode, Jim (Chair)
Jones, Dick (Vice Chair)
Kutz, Russell
Tietz, Augie

McKenzie, John (Secretary)
Crouse, Cynthia
Schultz, Jim

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the March 14, 2017 Agenda**
- 5. Public Comments (Members of the Public who wish to address the Board on specific agenda items must register their request at this time.)**
- 6. Approval of February 14, 2017 Board Minutes**
- 7. Communications**
- 8. Review of the final December, 2016 Financial Statement**
- 9. Discuss and Approve February, 2017 Vouchers**
- 10. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging & Disability Resource Center**
- 11. Discussion and Possible Action on New Professional Service Contracts (guardianship)**
- 12. Discussion and Possible Action on Financial Final Carry Over Requests from 2016-2017**
- 13. Review and Approve Billing/Charge Rates for 2017**
- 14. Discuss and Possible Action on Request for Proposal for the Fire Alarm System**
- 15. Director's Report**
- 16. Discuss Updates from Wisconsin County Human Services Association**
- 17. Discuss Potential Agenda Items for April Board Meeting.**
- 18. Adjourn**

Next Scheduled Meetings:

Tuesday, April 11, 2017 at 8:30 a.m.

Tuesday, May 9, 2017 at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Infrastructure Committee

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson WI 53549

Tuesday, March 14, 2017

6:15 p.m.

Committee Members

Glen Borland, Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Laura Payne-Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the March 1, 2017 Infrastructure Committee meeting minutes
8. Discussion and possible action on Resolution authorizing capital funds of \$85,000 in the Human Services budget originally budgeted for replacement of roofing to be transferred for upgrade and replacement of alarm system and authorization to issue an RFP for the project
9. Discuss future meeting schedule. Set next meeting date (April 5, 2017)
10. Discuss potential agenda items for the Committee's next meeting
11. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body,
including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

AGENDA
JEFFERSON COUNTY BOARD MEETING
TUESDAY MARCH 14, 2017 7:00 p.m.
Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
5. **APPROVAL OF THE AGENDA**
6. **SPECIAL ORDER OF BUSINESS**
 - a. Introduction of Commissioner Robert Dehring, Appointee Circuit Court Judge Branch III – Effective 4/1/2017
 - b. Presentation - Wisconsin Municipal Mutual Insurance Company – Dean Boes
7. **COMMUNICATIONS**
 - a. Treasurer's Monthly Report (Addendum)
 - b. Appointment – Robert F. Dehring, Jr. as Chair of the Jefferson County Security and Facilities Committee
 - c. Resignation – Tim Smith, County Board Supervisor, District 29
 - d. Appointment by County Board Chair – Jenifer Quimby to the Wisconsin River Rail Trail Commission (WRRTC)
 - e. Zoning Committee – Notice of Public Hearing, March 16, 2017
8. **PUBLIC COMMENT**
9. **ANNUAL REPORTS**
 - a. Treasurer – John Jensen
 - b. Register of Deeds – Staci Hoffman
 - c. County Clerk – Barb Frank
 - d. County Board Reimbursement Report
- I. **COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
10. **ADMINISTRATION AND RULES COMMITTEE**
 - a. Ordinance – Amending the Board of Supervisors Rules of Order to include Special Order of Business on the County Board meeting agenda
 - b. Report – Strategic Plan Facilitator
11. **ECONOMIC DEVELOPMENT CONSORTIUM**
 - a. Resolution – Approving and adopting the Jefferson County Economic Development Revolving Loan Fund (RLF) Manual and Lending Guidelines
12. **FINANCE COMMITTEE**
 - a. Resolution – Authorizing year-end requests to carry over funds for fiscal year 2017
 - b. Resolution – Authorizing contingency fund transfer to offset fiscal year 2016 departmental deficits
13. **HUMAN SERVICES BOARD**
 - a. Proclamation – Proclaiming the Month of March 2017 as Professional Social Worker Month
 - b. Proclamation – Proclaiming the Month of April 2017 as Child Abuse and Neglect Prevention Month
 - c. Resolution – Authorizing capital funds of \$85,000 in the Human Services Department budget originally budgeted for replacement of roofing to be transferred for upgrade and replacement of alarm system and authorization to issue an RFP for the project

14. PLANNING AND ZONING COMMITTEE
 - a. Report – Approval of Petitions
 - b. Ordinance – Amend Zoning Ordinance
15. PUBLIC COMMENT (General)
16. ANNOUNCEMENTS
17. ADJOURN

**NEXT COUNTY BOARD MEETING
APRIL 18, 2017 – 7:00 P.M. - RM 205**

Jefferson County Land & Water Conservation Committee Agenda
"Working Together to Protect & Enhance the Environment"

Jefferson County Courthouse
311 S Center Ave, Rm 112
Jefferson, WI 53549-1701

Wednesday, March 15, 2017 @ 8:00 am

Committee Members: Matthew Foelker (Chair), Ed Morse (Vice Chair), Peter Hartz (Secretary), Gregg Patrick (Member), Lloyd Zastrow (Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Public Member)

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the March Agenda
5. Approval of the February 15, 2017 Meeting Minutes
6. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) March 2017 Report
 - Possible DNR visit to discuss a variety of items, i.e. permits and personnel contact concerns
7. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Natural Resources Conservation Service (NRCS) Report
9. Discussion on Hoard's Dairyman Manure Pit
10. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
11. Discussion and Possible Action on Cancellations of Notices of Noncompliance - FPP
12. Review of the Monthly Financial Report
13. Discussion and Possible Action on Purchase of Agriculture Conservation Easements (PACE) Applications
14. Review of and Discussion on PACE Application Form
15. Discussion on Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements
16. Discussion and Possible Action on an Application Period for the PACE Program
17. Discussion on Marketing Farmland Conservation Easements
18. Discussion and Possible Action on Farmland Easement Dairy Breakfast Sponsorship
19. Discussion on 4th Grade Farm Tour
20. Discussion on Items for the Next Agenda
21. Next Scheduled Meeting:
 - April 19, 2017 @ 8:00 am in Room 112
22. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

CANCELED

Parks Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

Date: Wednesday, March 15, 2017

Time: 8:00 a.m.

Committee members: Foelker, Matt
Kelly, Mike
Nass, Steve
Payne, Laura
Tietz, Augie

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Site Inspections – Flood Mitigation Properties
 - a. Riverside Drive
 - b. Vet's Lane
 - c. Blackhawk Island Road
 - d. Lamp Road
 - e. Oxbow Bend
7. Adjourn

Next scheduled meetings: March 21, 2017
April 3, 2017
May 1, 2017
June 5, 2017

The purpose of this meeting is to conduct site inspections of flood mitigation properties. No county business will be conducted.

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NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: Thursday, March 16, 2017

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Approval of Agenda**
5. **Explanation of Public Hearing Process by Committee Chair**
6. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, March 16, 2017, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM A-T, AGRICULTURAL TRANSITION TO R-2, RESIDENTIAL

R3958A-17 – Jeffrey & Deborah Lemke: Rezone all of PIN 016-0513-2511-000 (27.404 Acres) to allow for new residential construction along **Koshkonong Mounds Road** in the Town of Koshkonong in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE PERMIT APPLICATIONS

CU1913-17 – Oconomowoc Area School District/Joint School District No. 3: Conditional use to bring into conformance an existing school at **N8425 North Street**, and allow its expansion in accordance with Sec. 11.04(f)1, Conditional Uses b of the Jefferson County Zoning Ordinance. The site is on PIN 012-0816-2111-000 (14.64 Acres) in the Town of Ixonia in a Residential R-1 zone.

CU1914-17 – Ruth Poyer Trust: Allow up to five truck boxes for storage in an A-1, Agricultural zone at **W5812 County Road M**, in accordance with Sec. 11.04(f)6, Conditional Uses k of the Jefferson County Zoning Ordinance. The site is on PIN 016-0514-1041-000 (42.05 Acres) in the Town of Koshkonong.

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A recording of the meeting will be available from the Zoning Department upon request.

Further information about Zoning can be found at www.jeffersoncountywi.gov



**Lake Ripley Management District Meeting of the
Board of Directors March 18, 2017
9:00 A.M. at Oakland Town Hall**

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of Last Meeting (November 12, 2016) IV.
Treasurer's Report
- V. Lake Manager's Report
- VI. Old Business
 - A. Discussion and possible action on DNR Lands for Sale within the Watershed
- VII. New Business
 - A. Discussion and possible action on Wetland Cost-Share Bids for N4083 Island Lane.
 - B. Discussion and possible action on Cost-Share funding for W9437 Ripley Rd. C. Discussion and possible action on Cost-Share Program Amendments
 - D. Discussion and possible action on Upcoming meeting dates
 - E. Closed Session: Discussion and possible action [as per Wis. Statute §19.85 (1)(g) conferring with legal counsel to review legal opinion concerning lake protection and the WDNR Waterway permit IP-SC-2016-28-04055]
 - F. Return to open session
 - G. Discussion and possible action on WDNR Waterway permit IP-SC-2016-28-04055
- VIII. Correspondence/Announcements
- IX. Adjournment